

Return to:

FORKLIFT TO RIG IN BOOTH

Geo. E. Fern co.

DEADLINE for return of this form: September 29, 2006

(THIS FORM IS NOT FOR UNLOADING & RELOADING - PLEASE USE SHIPPING FORM)

CONVENTION AND EXPOSITION
CONTRACTORS AND DECORATORS

645 LINN STREET * CINCINNATI, OHIO 45203-1722

TELEPHONE 513/333-7060 * FAX 513/333-7067

PAYMENT POLICY: Payment in full of total estimated labor must accompany order and be received by deadline to be processed. Please complete payment authorization form.

CANCELLATION POLICY: Cancellation of any portion of labor order within 48 hours of start will be charged one hour minimum per man of applicable hourly rate.

LATE REQUEST: Requests received after deadline will be filled as work force is available. Please direct all onsite inquiries to service desk.

FORKLIFT TO RIG IN BOOTH

If your exhibit includes large header signs, cantilever structures, heavy display components or machinery which cannot be lifted in place by display labor/carpenter, you will also require a forklift in your booth for installation and removal. A Forklift Crew consists of forklift and operator. If required, a spotter/helper is available at the rate of \$ 61.00/hr. S.T., \$ 122.00/hr. O.T. The cost to the exhibitor is a minimum of one hour. If you have questions, please call the George E. Fern Company at 513-333-7060.

ORDER FOR FORKLIFT AND CREW

| ORDER: | Number of Crews Required | Estimated Hours (one hour increments) Each Crew | Start Date | Start Time | Estimated Finish Time | Estimated Total Time |
|------------------------|--------------------------|---|------------|------------|-----------------------|----------------------|
| Forklift with Operator | | | | | | |
| Forklift with Operator | | | | | | |
| Spotter / Helper | | | | | | |
| Spotter / Helper | | | | | | |

NOTE: Please order display labor/carpenter from the enclosed form.

RATES: Estimated Rigging Labor Cost for Advance Payment

All forks include operator:

Please Circle Fork Size

Forklifts

Straight Time

Over Time

(1005)

4000 lbs.

\$ 121.00 /hr.

\$ 182.00 /hr.

(1006)

6000 lbs.

\$ 151.00 /hr.

\$ 212.00 /hr.

Straight time rates prevail from 8:00A.M. to 4:00P.M., Monday through Friday. Overtime rates prior to 8:00A.M. and after 4:00P.M., Monday through Friday and all day Saturday and Sunday. Starting time can be guaranteed only in those instances where men are requested for the start of the work day, which is 8:00A.M., unless official set-up time is set to begin later in the day. While every attempt will be made to provide men at a time requested subsequent to 8:00A.M. (or official set-up time), such starting time must be approximate, since men are assigned to jobs at the start of the day and it is impossible to gauge exact time of completion of first job assignment. **It is important that exhibit representative check in at service desk to pick up labor ordered.** Exhibit representative must also check the labor back in at the service desk upon completion of work. All work to be done under supervision of the exhibitor or their representative.

INSTALLATION

_____ # of Forklifts x _____ # of hours per Forklift x _____ # of days = _____ Total Straight Time Hours x \$ _____ /hr. = \$ _____

_____ # of Forklifts x _____ # of hours per Forklift x _____ # of days = _____ Total Over Time Hours x \$ _____ /hr. = \$ _____

DISMANTLE

_____ # of Forklifts x _____ # of hours per Forklift x _____ # of days = _____ Total Straight Time Hours x \$ _____ /hr. = \$ _____

_____ # of Forklifts x _____ # of hours per Forklift x _____ # of days = _____ Total Over Time Hours x \$ _____ /hr. = \$ _____

Total Rigging Labor = \$ _____

* IMPORTANT NOTICE *

NOTE: Your company is encouraged to carry insurance covering potential injury, damage or loss associated with your display. The George E. Fern Company will NOT be responsible for injury to display personnel and damage or loss of display material. In any case, the liability of the George E. Fern Company will be limited to a maximum of 50% of the total labor bill, not to exceed \$1,000.

No credit will be given after billing of these services ordered but not received. If you have a problem, please see Geo. E. Fern Co. Service Desk Personnel at event site prior to opening. Advance payment in full by check, money order or credit card is required for all labor orders.

Sub Total: \$ _____

6.50 % Tax: \$ _____

Yes, I have completed and enclosed the Payment Authorization form.

TOTAL \$ _____

Name of Event MS & T #2153-06 Booth Number _____

Firm Name _____ Phone (____) _____ Fax (____) _____

Address _____ E-Mail _____

Street

City, State

Zip Code

Print/Type Name _____ Signature _____ Date _____

FM10M501

(Must be received in our office by deadline)

10-113