

MAKE CHECK PAYABLE TO:

**CINERGY CENTER
525 ELM STREET
CINCINNATI, OHIO 45202
TELEPHONE: (513) 352-3750**

DISPLAY INSTALL/DISMANTLE LABOR ORDER

FOR GUARANTEED SERVICE, ORDERS MUST BE RECEIVED FOURTEEN DAYS IN ADVANCE

Skilled, City of Cincinnati carpenters are available for installation and dismantling of exhibits. Installation and/or dismantling of exhibits may be under the control and supervision of the exhibitor's representative or may be supervised by Cinergy Center Staff. The workday is from 8:00 A.M. to 4:30 P.M. Monday through Friday (except holidays). All other hours are at the premium rate. Labor is hired at one-hour minimum per man.

RATES:* Carpenter: \$55.00 per hour standard rate, \$75.00 per hour premium rate
High lift and operator: \$95.00 per hour standard rate, \$115.00 per hour premium rate
Carpenter/with supervision by Cinergy Center Staff: additional \$55.00/\$75.00. Unless date and time is specified for installation/dismantle, labor will be done at our convenience.

INSTALLATION OF EXHIBIT

We will require _____ carpenter(s) to assist in installing our exhibit, for _____ hour(s) beginning at _____ A.M./P.M. on _____ date. Our representative, _____, in charge of installing the display will report to the Service Desk at the time specified above. Failure to pick up carpenters at time specified will result in a penalty charge of one hour per man, unless cancelled 24 hours in advance.

___ We want the Cinergy Center Staff to supervise installation - \$55.00/\$75.00. (Note: Exhibits will be installed prior to show opening without exhibitor representative present.)

DISMANTLING OF EXHIBIT

We will require _____ carpenter(s) to assist in dismantling our exhibit, for _____ hour(s) beginning at _____ A.M./P.M. on _____ date. Our representative, _____, in charge of dismantling the display will report to the Service Desk at the time specified above. Failure to pick up carpenters at time specified will result in a penalty charge of one hour per man, unless cancelled 24 hours in advance.

___ We want the Cinergy Center Staff to supervise dismantling - \$55.00/\$75.00. Please include Bill of Lading and Shipping Labels when ordering City Supervision. Cinergy Center will not be responsible for shipment if Bill of Lading or Shipping Labels are not completed and submitted in advance.

SIGNS/BANNERS

Call for quote.

Name of Event: MS&T 2006 Date of Event: Oct 15-19, 2006 Booth No. _____

Firm Name: _____ Phone No. _____

Firm Address: _____ STREET CITY STATE ZIP CODE

Ordered By: _____ Signature: _____

Date: _____
(PRINT OR TYPE NAME & TITLE)

OFFICE USE ONLY: \$ _____ RECEIVED ON: _____ CHECK NO. _____

*RATES SUBJECT TO CHANGE WITHOUT NOTICE