Responsibilities and Time Commitments of ASM Senior Vice President, Vice President and Trustees Annually

**Provide Policy and Strategic Plans**
- Create Vision
- Provide Strategic Direction to ASM Affiliates, Committees and Councils, the Executive Director, and Staff.
  - Where are we going?
  - Whom do we serve?
  - International Policies?
  - New Technology Areas?
- Establish Priorities of services and programs
- Approve the Strategic Plan

**Provide Stewardship of the Society’s Finances** (*Via the ASM Finance & Investment Committees*)
- Approve the Annual Financial Plan
- Approve the Annual Financial Audit
- Select the Nominee for Treasurer
- Approve Major Developmental Expenditures
- Awareness of Investments

**Evaluate Performance and Establish Metrics**
- For the Board
- For the Executive Director
- For Councils and Committees
- For Chapters
- For Affiliate Societies (Heat Treating Society, Thermal Spray Society, International Metallographic Society, the Electronic Device Failure Analysis Society, Failure Analysis Society, and Shape Memory Superelastic Technology Society)

**Be Ambassadors of ASM International**

**Able to Meet the Time Requirements of the Office**
- Chapter Visits (4-6 visits annually for Trustees) - Senior Vice President-President (More if possible)
- Board Liaison (*Support a minimum of one Committee/Council/Affiliate Society as a Board Liaison*)
- Trustee time requirement annually; includes:
  - Attend four (4) Board Meetings: Approval of Annual Operating Plan (January), Spring (Feb/March), summer (June/July), fall during IMAT (Sept.);
  - Three (3-4) chapter visits
  - Board Liaison support, etc.
  - Total: 20-25 days
- Vice President time annually – 20+ days
- Senior Vice President time annually – 25+ days
- President time requirements annually – 35+ days