

Rhode Island Chapter of ASM

Article 1

Name and Purpose

Name

Section 1. The name of this chapter of the American Society for Metals, hereinafter called The Society, shall be Rhode Island Chapter, American Society for Metals, hereinafter referred to as The Chapter.

Purpose

Section 2. The Chapter is formed for the exclusive purpose of advancing, in its own region, scientific, engineering, and technical knowledge, particularly with respect to the manufacture, treatment, selection and use of metals and other engineering materials, through education, research, and the compilation and dissemination of information useful to the individual and beneficial to the general public.

Article II

Limitations and Dissolution

Limitations

Section 1. (a) The Chapter shall operate only under a charter granted to it by The Society, recognizing it as an agency of The Society and giving it authorization to

carry on the work of The Society, subject to the rights, privileges and obligations provided for in the constitution and The Rules of government of The Society, hereinafter called The Rules.

(b) No part of the net income of The Chapter shall inure to the benefit of any private individual or company.

(c) No part of the activities of The Chapter shall consist of carrying on propaganda or otherwise attempting to influence legislation, or participating in (including the publication or distribution of statements) any political campaign on behalf of candidates for public office.

(d) The Chapter shall not at any time possess or exercise any power of authority either expressly or by interpretation, nor shall it at any time directly or indirectly engage in any activity, not permitted to be possessed, exercised or engaged in by an organization exempt from Federal income tax under section 501© (3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Revenue Law.

Dissolution

Section 2. If The Chapter should return its charter to The Society for any reason, or should have its charter revoked, the affairs of The Chapter shall be terminated immediately under the supervision of the Board of Trustees of The Society, hereinafter called The Board, and all funds or other property remaining after payment of debts and obligation of The Chapter shall be transferred to and paid to The Society.

Article III

Organization of The Chapter

Section 1. The Chapter shall consist of a general membership whose activities are directed by an Executive Committee through offers of The Chapter. Members of the Executive Committee and officers of The Chapter are elected at the annual business meeting.

Article IV

Membership

Section 1. The membership of this chapter shall consist of individual members, sustaining members, student members, and special members who have met the requirements set forth under Article III of the constitution of The Society and Article I of The Rules and who have had the approval of the Executive Committee of The Chapter.

Section 2. *Application and election for Membership.*

- (a) Each applicant for membership (Individual, Sustaining, or Student) shall receive from the secretary of the chapter a standard application form of The Society, which the applicant is to complete and return to The Chapter accompanied by the first year's fee.
- (b) The Executive Committee shall consider each application; approval shall consist of majority vote of The Committee. The Executive Committee may, as a practical matter designate that the chairman and secretary together shall pass on applications. The rejection of an application however, can only be accomplished by a majority vote of The Executive committee. Upon acceptance of the application, a new member shall be notified by the Secretary-Treasurer of The Chapter.
- (c) All applications presented to The Chapter Executive Committee on which any action is taken shall be transmitted by The Chapter Secretary-Treasurer

to the managing director of The Society with a written report on all actions taken.

Section 3. *Change in Class of Membership.* Any member who desires a change in class of general membership shall apply in writing to The Chapter Secretary-Treasurer. Such application shall be considered and acted on in the same manner as an application for membership the same notification is to be sent to the Managing Director.

Section 4. *Change in Chapter Affiliation.* As the Chapter Secretary-Treasurer becomes aware that a member has relocated to a different region, he is to notify the Managing Director to this effect.

Section 5. *Voluntary Cessation of Membership.* Any member may indicate an intention to relinquish his membership by filing a written resignation with the Secretary-Treasurer of The Chapter, which shall be transmitted to the Managing Director. In case of resignation, no fees shall be remitted.

- (a) Any member whose fees to The Society remain unpaid for a period of (1) calendar month after the final bill for the same has been mailed to the individual, sustaining member or student member, directed to the mailing address shown on the official records of The society for the member in question, shall automatically cease to be a member. The Secretary-Treasurer shall notify the member of his status.
- (b) Any member who resigns or is dropped for non-payment of fees shall have the privilege of resuming membership without penalty or loss of continuity by making his fee payment current at any time within 6 calendar months after the resignation of the final bill as described above.

Article V

Financial Matters

Section 1. Fees. The fees for membership to The Society shall be in accordance with The Rules of The Society, Article II Section I as shown below.

Individual Member	\$15.00*	\$10.00
Sustaining Member- not less than	\$30.00*	\$25.00
Individual Member by transfer 6 months		
After the end of his student eligibility.	\$10.00	\$10.00
Student Member	\$2.50	\$2.50

*Five dollars (5.00) of the first year's payment of an individual member or a sustaining member is to be considered an initiation fee (reinstatement fee in the case of former members rejoining after a six month lapse in membership) rather than an annual fee.

(b) Any former member whose membership has terminated because of resignation or because of non-payment of fees and whose 6 month period of grace has expired and who wishes to be reinstated must reapply as a new member, paying the First Year fees shown above.

Section 2. Payment of Fees.

(a) The first year's fees shall accompany the new member's application to The Chapter as stated under Article IV, section 2

(b) Fees for renewal of membership annually after the first year shall be paid directly to the Managing Director upon receipt of appropriate statements from the Managing Director.

Section 3. Compensation of Officers and Employees. The Executive Committee may authorize the payment of reasonable compensation to any officer or employee of The Chapter for services rendered to The Chapter by such officer or Employee.

Section 4. Payment of Expenses. The Executive Committee may authorize the payment of expenses incurred by any officer, committee, committee member, or employee of The Chapter in the discharge of their assigned duties.

Section 5. Disbursements. All checks and other instruments for the disbursements of Chapter funds shall be drawn in the name of The Chapter, and shall be signed by The Chairman, or the Secretary-Treasurer.

Section 6. *Fiscal Year.* The fiscal year shall run from the 1st of June through the 31st of the following May.

Article VI

Executive Committee

Section 1. The affairs of The Chapter shall be directed by The Executive Committee through the officers of The Chapter. The committee shall consist of the current officers and outgoing chairman, plus 9 other elected members, but may not include more than 3 past chairmen. The chairman of The Chapter is to serve as Chairman of The Executive Committee.

Section 2. *Tenure of Office of Elected Members.* Each elected member of the Executive Committee shall serve for three years and three new members shall be elected each year at the Annual Business Meeting. Newly elected members shall take office on the first day of June.

Section 3. *Quorum.* The majority of the total voting members of The Executive Committee shall constitute a quorum at any of its meetings.

Section 4. *Meetings.* The Executive Committee shall meet a minimum of four times each year at such time and place as it decides.

Section 5. *Duties.* The Executive Committee, in directing the affairs of The Chapter, shall create committees to formulate and recommend programs of action that will effectuate the separate functions of The Chapter. The Chapter Chairman shall appoint and supervise chairmen for all the various committees. The Executive Committee shall at its meetings hear the recommendations of the committees and approve them or disapprove them as the case may be. The elected members of the executive committee may serve on any committee as chairman or as committee members.

Section 6. *Vacancies.* In the event the Chapter Chairman is absent or unable to act, the Vice Chairman shall automatically assume the duties of the Chairman and preside over The Executive Committee. The Executive Committee by election shall fill any vacancy occurring in its membership. Any Member elected to fill a vacancy shall complete the unexpired term of the member he succeeds.

Article VII

Officers

Section 1. *Elected Officers*

- (a) The elected officers of The Chapter shall be the Chairman, Vice-Chairman, and the Secretary-Treasurer. (Other officers as required may be elected by the membership or appointed by the Executive Committee for a one year term).
- (b) The Chairman and Vice Chairman shall have served previously as elected members of The Executive Committee and shall not be eligible for immediate reelection to the same office.

Section 2. *Elections and Tenure.* The officers shall be elected at the annual business meeting, shall take office on the 1st day of June and shall serve for one year through the 31st of May.

Section 3. *Filling of Vacancies.* If the office of Chairman becomes vacant for any reason during the elected term, the Vice-Chairman shall become Chairman for the remainder of the unexpired term, thereby creating a vacancy as Vice-Chairman, without affecting his right of election to this position for a full term. If any other vacancies occur, The Executive Committee shall elect a successor to fill the unexpired term.

Section 4. *Duties of Officers*

- (a) *Chairman-* The Chairman shall act as chief executive officer of The Chapter subject to approval of the Executive committee. He shall preside at all Chapter meetings and all meetings of the Executive

- committee. The Chapter Chairman also shall appoint and supervise chairmen for all the various committees of The Chapter.
- (b) *Vice-Chairman*. The vice-Chairman shall perform the duties of The Chairman if the Chairman is absent or unable to act, and such other duties as are delegated to him by The Chairman or by The Executive Committee.
- (c) *Secretary-Treasurer*. The Secretary-Treasurer shall keep full minutes of all meetings of The Chapter and The Executive Committee. He shall see that a complete record is kept of the members of The Chapter and their addresses and shall check the same at regular intervals with the records of The Managing Director and shall in general perform the usual duties of a recording and corresponding secretary and of a treasurer, using whatever assistance is required. The Secretary-Treasurer or such other person as he shall designate, shall prepare a report in writing of each Meeting of The Chapter and of its Executive Committee. The report shall be forwarded to the Managing Director within five (5) days after the meeting and shall show the attendance of the members and guests, the business transacted at the meeting including papers and discussions presented thereat, and any other matters The Chapter deems may be of interest to The Board or the members of The Society. The Secretary-Treasurer shall make a report of the annual business meeting and shall forward the report of the annual business meeting to The Managing Director before June 30th of each year.
- (d) The Secretary-Treasurer shall be the financial officer of The Chapter. He shall deposit all funds of the Chapter in the name of The Chapter in such bank or banks as The Executive committee shall determine. The Executive Committee of The Chapter may provide a bond for the Secretary-Treasurer at its discretion. He shall make an annual report to The Chapter, either at the annual business meeting or at such time as may be designated by the Executive Committee and shall forward a copy of such report to the Managing Director not later than June 30th of each year. Such report shall contain a complete report of the finances of The Chapter, showing the amounts received and expended and the sources and purposes thereof, in detail. Such report also shall show other matters as The Executive Committee may require. The Secretary-Treasurer also shall file such other reports of the financial condition of

The Chapter at such times as may be requested by The Executive Committee or by the Board of The Society.

Article VIII

Chapter Meetings

Section 1. (a) The Chapter shall hold regular monthly meetings devoted to educational, technical, engineering, or scientific purposes, and such other meetings as The Executive committee may decide. The number of the monthly meetings shall be about 6 and shall be flexible at the discretion of The Executive Committee so as to fit in with other important functions of The Chapter, as, for example, and Education program.

(c) There shall be no charge for attending the technical portion of any regular Chapter meeting, and such meetings shall be open to the public.

Section 2. *Time and Place.* Ordinarily the regular meeting shall be on the first Wednesday of each month a meeting is held. Each member of The Chapter shall be notified through an announcement of the time and place of the meeting, together with other details pertinent to the meeting.

Section 3. *Quorum.* Ten percent or more of the voting members in good standing of The Chapter shall constitute a quorum at any meeting of The Chapter in which business is to be transacted. The act of a majority of the voting members in attendance at any meeting at which a quorum is present shall constitute an act of The Chapter.

Section 4. *The Annual Meeting.* The annual business meeting shall be held in April essentially to elect officers for the following year, to fill vacancies by expiration from the Executive Committee, to hear the annual report of The Chapter, and to conduct any other business placed before it. The general membership shall receive prior notification through an announcement, of the holding of the annual meeting and of the business to be acted on.

Section 5. *Voting Rights.* Each member of The Chapter, regardless of class, shall be entitled to cast one vote on all matters requiring a vote at any meetings of The Chapter.

Article IX

Nomination and Election of Officers and Executive Committee

Section 1. *Nominating Committee.* The Chairman, no later than at the January meeting of the Chapter, shall announce a nominating committee of three members, consisting of the immediate past chairman, one other member from the executive committee and one from the general membership. The chairman is to announce that the nominating Committee will entertain suggestions for nominees, from the general membership.

Section 2. *Duties of Nominating Committee.* The nominating committee shall nominate one candidate for a one year term for each office and three candidates for a three year term on the executive committee. The nominating committee chairman shall report these nominees to the Chapter Chairman after he has determined that each nominee:

- (1) Is an individual or sustaining member of the society in good standing,
- (2) Is eligible to serve,
- (3) Has indicated his understanding of the duties required, his availability, and his willingness to serve, if elected, in the position for which he is nominated.

Section 3. *Announcement of Nominees.* The Secretary-Treasurer shall mail to the membership, along with the regular announcement for the annual meeting, the slate of nominees selected by the nominating committee for chapter office and membership on the Executive Committee.

Section 4. *Additional Nominees.* At the annual meeting in April, additional nominations may be made from the floor, providing the candidate has signified his eligibility and his willingness to serve if elected.

Section 5. Election. Election of Chapter officers and Executive Committee members shall be by majority vote of the members present at the annual meeting. If no more than one candidate is nominated for each office and for each vacancy on the Executive committee, election shall be by acclamation.

Article X

Amendments

Section 1. Proposals. Admendments to these rules may be proposed by a member of the executive committee or by a written petition filed with the Secretary and signed by at least five (5) members of the Chapter in good standing.

Section 2. Adoption. Amendments to these Rules may be adopted by a two-thirds affirmative vote of the total membership of the Executive Committee, provided that written notice of the vote of the amendment shall have been given at least six (6) days in advance of the Executive committee meeting at which action is to be taken.

Article XI

Effective Date

These Rules shall become effective immediately after they have been adopted by two-thirds affirmative vote of the total membership of the executive committee, have been reviewed and accepted by the Managing Director of the Society for The Board, and have been issued in written form to all members of The Chapter.

